

REGULAR MEETING MINUTES OF THE SOURCEWELL BOARD OF DIRECTORS

Tuesday, February 18, 2020

Conference Room 3 & 4

202 12th St. NE, Staples, MN 56479

Chair Wilson called the Regular Board meeting to order at 6:16p.m. with the following members present: Greg Zylka, Scott Veronen, Ryan Thomas, Sharon Thiel, Mark Gerbi, Sara Nagel, Linda Arts and Mike Wilson. Also present were Paul Brownlow, Verndale Public Schools, and Simoine Bolin, Mid-State Education District, Ex-Officios; Chad Coauette, Mike Carlson, Susan Nanik, Marcus Miller, Paul Drange, Jeremy Schwartz, Travis Bautz, Jamie Loken, Ali O'Day, Chris Klein, and Danielle Wadsworth, Sourcewell staff; Dan Domenech, American Association of School Administrators, Guest.

Ms. Nagel moved, seconded by Mr. Thomas to accept the agenda as presented. Motion carried.

Mr. Zylka moved, seconded by Ms. Thiel to accept the minutes of the Regular Board Meeting held on January 21, 2020. Motion carried.

Mr. Carlson presented the monthly Financial Reports.

Ms. Thiel moved, seconded by Mr. Thomas to approve the Resolution of Signed Authority. Motion carried.

Mr. Veronen moved, seconded by Mr. Zylka to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated February 12, 2020. Motion carried.

Mr. Veronen moved, seconded by Ms. Nagel to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added January 1-31, 2019
- Resolution to approve permission to solicit the following category:
 - a. Fuel and Fluid Storage Systems, Equipment and Technology
- Resolution to approve permission to re-solicit the following categories:
 - a. Public Sector Administrative-Related Software Solutions
 - b. Rental Equipment
- Higher Education Procurement Internship Program Agreement for Illinois Institutions
- Interlocal Cooperative Agreement with Becker County
- Interlocal Agreement with Douglas County

Motion carried.

Ms. O'Day gave a day in the life of a Sourcewell employee presentation on her role as a Marketing Project Coordinator.

Mr. Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded in January as noted in Appendix A.

Mr. Zylka moved, seconded by Ms. Thiel to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Motion carried.

Mr. Bautz gave an update on the Membership and Marketing Departments.

Mr. Drange gave an update on the Regional Programs Department.

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Miller gave an update on the Government Relations and General Counsel Departments.

Mr. Veronen moved, seconded by Ms. Nagel to approve the Personnel Recommendations. Motion carried.

Dr. Coauette gave an update on State/National Associations and Partnerships.

Mr. Zylka moved, seconded by Mr. Thomas to adjourn the meeting at 8:16 p.m. Motion carried.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - February 2020**

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

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| Fee Management and Online Payment Portal Software Solutions |
| Fuel and Fluid Storage Systems, Equipment and Technology |
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Requesting Board permission to Re-Solicit the following categories:

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| Public Sector Administrative-Related Software Solutions |
| Rental Equipment |
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NEW CONTRACTS

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| PPG Architectural Finishes | 121219-PPG | "Paint with Related Supplies, Equipment, and Services" |
| The Sherwin-Williams Company | 121219-SHW | "Paint with Related Supplies, Equipment, and Services" |
| 5th YEAR RENEWALS (CONTRACT EXTENSIONS) | | |
| Bentley Mills | 121715-BPS | "Flooring with Related Equipment" |
| Interface Americas | 121715-IFA | "Flooring with Related Equipment" |
| Mannington Mills, Inc. | 121715-MMI | "Flooring with Related Equipment" |
| Masland Contract | 121715-MAS | "Flooring with Related Equipment" |
| Mohawk Carpet Distribution | 121715-MCD | "Flooring with Related Equipment" |
| Shaw Industries | 121715-SII | "Flooring with Related Equipment" |
| Tarkett USA, Inc. | 121715-TFU | "Flooring with Related Equipment" |
| Acro Service Corporation | 020817-ACR | "Managed Service Provider for I.T." |
| GPS Insight, LLC | 022217-GPI | "Fleet Management and Related Technology" |

NEW eziQC CONTRACTS

State of New York - Long Island

| | | |
|---------------------------------------|--------------------|-------------------------|
| Volmar Construction, Inc. | LI01-GC-012920-VOL | General Construction |
| Polaris Electrical Construction Corp. | LI01-E-012920-PEC | Electrical Construction |

State of New York - New York City

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|---------------------------------------|---------------------|-------------------------|
| Gryphon Construction Inc. | NYC01-GC-012920-GCI | General Construction |
| Polaris Electrical Construction Corp. | NYC01-E-012920-PEC | Electrical Construction |
| Pro Con Group, Inc. | NYC02-GC-012920-PCG | General Construction |
| Wade Electric Incorporated | NYC02-E-012920-WEI | Electrical Construction |

State of Texas - Central Texas Area

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|-------------------------------------|----------------------|-------------------------|
| JAMCO Ventures, LLC | TX-CT-GC-121819-JAM | General Construction |
| Centennial Contractors Enterprises | TX-CT-GC-121819-CCE | General Construction |
| F.H. Paschen | TX-CT-GC-121819-FHP | General Construction |
| TMG Contracting, LLC | TX-CT-GC-121819-TCL | General Construction |
| Amstar, Inc. | TX-CT-GC-121819-AMS | General Construction |
| Veliz Company, LLC | TX-CT-GC-121819-VCL | General Construction |
| Doyle Electric, LLC | TX-CT-GC-121819-DEL | General Construction |
| The Pounds Group, LLC | TX-CT-GC-121819-SUL | General Construction |
| Core Construction Services of Texas | TX-CT-GC-121819-CCT | General Construction |
| Platinum Roofing, LLC | TX-CT-R-121819-PLR | Roofing |
| JAMCO Ventures, LLC | TX-CT-RC-121819-JAM | Roofing |
| RoofConnect Logistics, Inc. | TX-CT-R-121819-RCL | Roofing |
| JAMCO Ventures, LLC | TX-CT-APC-121819-JAM | Asphalt/Paving/Concrete |
| Doyle Electric, LLC | TX-CT-E-121819-DEL | Electrical |
| JAMCO Ventures, LLC | TX-CT-P-121819-JAM | Painting |
| JAMCO Ventures, LLC | TX-CT-F-121819-JAM | Flooring |
| JAMCO Ventures, LLC | TX-CT-W-121819-JAM | Waterproofing |

State of Texas - West Texas Area

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|-------------------------------------|---------------------|----------------------|
| Veliz Company, LLC | TX-WT-GC-121819-VCL | General Construction |
| F.H. Paschen | TX-WT-GC-121819-FHP | General Construction |
| Amstar, Inc. | TX-WT-GC-121819-AMS | General Construction |
| Core Construction Services of Texas | TX-WT-GC-121819-CCT | General Construction |
| RoofConnect Logistics, Inc. | TX-WT-R-121819-RCL | Roofing |

State of Texas - Permian Basin Area

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| Veliz Company, LLC | TX-PB-GC-121819-VCL | General Construction |
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APPENDIX A Continued

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| F.H. Paschen | TX-PB-GC-121819-FHP | <i>General Construction</i> |
| Tommy Klein Construction | TX-PB-GC-121819-TKL | <i>General Construction</i> |
| Amstar, Inc. | TX-PB-GC-121819-AMS | <i>General Construction</i> |
| Core Construction Services of Texas | TX-PB-GC-121819-CCT | <i>General Construction</i> |
| eziQC RENEWALS | | |
| Astra Construction Services, LLC | FL-SWA-GC04-121918-ACS | <i>General Construction</i> |
| Advanced Roofing, Inc. | FL-SWA-R01-121918-ADR | <i>Roofing Construction</i> |
| Advanced Roofing, Inc. | FL-ECA-R01-121918-ADR | <i>Roofing Construction</i> |
| LEE Construction Group, Inc. | FL-ECA-GC02-121918-LCI | <i>General Construction</i> |
| LEE Construction Group, Inc. | FL-SWA-GC02-121918-LCI | <i>General Construction</i> |
| McKenzie Contracting, LLC | FL-ECA-UG1-121918-MCL | <i>Underground Construction</i> |
| Johnson-Laux Construction, LLC | FL-SWA-GC03-121918-JLC | <i>General Construction</i> |
| McKenzie Contracting, LLC | FL-SWA-UG1-121918-MCL | <i>Underground Construction</i> |
| Johnson-Laux Construction, LLC | FL-ECA-GC03-121918-JLC | <i>General Construction</i> |
| Astra Construction Services, LLC | FL-ECA-GC04-121918-ACS | <i>General Construction</i> |
| Shiff Construction & Development, Inc. | FL-SWA-GC01-121918-SCD | <i>General Construction</i> |
| Shiff Construction & Development, Inc. | FL-ECA-GC01-121918-SCD | <i>General Construction</i> |
| Whalen Electric, LLC | OHGCDAEOMB-013018-WHE | <i>Electrical Construction</i> |
| The Lusk Group | OHGCDAGCOMA-013018-LUS | <i>General Construction</i> |
| F.H. Paschen, S.N. Nielsen & Associates, LLC | OHGCDAGCOMB-013018-FHP | <i>General Construction</i> |
| The Lusk Group | OHGCDAEOMA-013018-LUS | <i>Electrical Construction</i> |
| The Lusk Group | OHGCDAHVOMA-013018-LUS | <i>HVAC Construction</i> |
| The Lusk Group | OHGCDAROMA-013018-LUS | <i>Roofing Construction</i> |
| The Lusk Group | OHGCDACOMA-013018-LUS | <i>Concrete Construction</i> |
| Perkins / Carmack Construction, LLC | OHGCDAGCOMC-013018-PCC | <i>General Construction</i> |
| Perkins / Carmack Construction, LLC | OHGCDACOMB-013018-PCC | <i>Concrete Construction</i> |
| Custom Controls Group | OHGCDAGCOMD-013018-CCG | <i>General Construction</i> |
| Custom Controls Group | OHGCDAROMB-013018-CCG | <i>Roofing Construction</i> |
| Custom Controls Group | OHGCDAHVOMB-013018-CCG | <i>HVAC Construction</i> |
| Westside Paving & Excavating, Inc. | OHGCDAAPOMA-013018-WPE | <i>Asphalt Paving Construction</i> |
| Westside Paving & Excavating, Inc. | OHGCDAWUIOMA-013018-WPE | <i>Water Sewer Underground Infrastructure</i> |
| Universal Contracting Corporation | OHGCDAGCOME-013018-UCC | <i>General Construction</i> |

**SOURCEWELL
STATE OF MINNESOTA**



Member Zylka moved the adoption of the following Resolution:

RESOLUTION TO RATIFY COOPERATIVE CONTRACTING AWARDS

Resolution No. 2020-18

WHEREAS, the Sourcewell Board of Directors previously authorized the solicitations for the cooperative categories listed on Appendix A, which is attached and incorporated; and

WHEREAS, Sourcewell issued the cooperative contracting solicitations for the authorized categories; and

WHEREAS, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program and to award all competitively solicited contracts, without limitation; and

WHEREAS, the Chief Procurement Officer made the awards listed based on the results of the competitive solicitation process; and

WHEREAS, the Board acknowledges that the awards made by the Chief Procurement Officer are valid and binding; however, based upon some members' legal requirements the Chief Procurement Official is required to seek subsequent Board ratification of all cooperative purchasing awards.

NOW THEREFORE BE IT RESOLVED by the Board of Directors ratifies the cooperative contracting awards made by the Chief Procurement Officer listed on Appendix A.

The motion for the adoption of the foregoing resolution was duly seconded by Member Thiel and the following voted in favor: Mike Wilson, Sharon Thiel, Sara Nagel, Scott Veronen, Linda Arts, Chris Kircher, Ryan Thomas, and Greg Zylka

and the following voted against: NONE

whereupon said resolution was declared duly passed and adopted.

ATTEST:

DocuSigned by:

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Clerk to the Board of Directors

